



**Community Recreation Association**  
400 Main Street • Dalton, MA 01226  
413-684-0260 • [daltoncra.org](http://daltoncra.org)   

## **– CRA JOB OPPORTUNITY – Assistant Preschool Teacher**

**DATE:** August, 2024  
**SUPERVISOR:** Preschool Director  
**HOURS:** Monday-Friday (Flexible) 20 hours/week  
**CLASSIFICATION:** Part Time

### **GENERAL SUMMARY**

The CRA is a non-profit community house serving people of all ages in Central Berkshire with recreational, social, educational, cultural, and wellness programs. We are a small organization with a dedicated, hard-working, and supportive staff with a passion for our mission.

We are seeking highly motivated, professional, caring and hard-working staff who will provide assistance for our preschool program located at 80 Maple Street, Hinsdale, MA 01235. This position will support the Preschool lead teacher and Director in day to day classroom activities.

### **SKILLS, KNOWLEDGE, AND RESPONSIBILITIES:**

- Program implementation: Ensuring programs run smoothly and safely, and that participants are engaged.
- Safety: Being aware of safety procedures and ensuring a safe environment for youth.
- Teamwork: Participating as part of a team to run quality programs, and helping out where needed.
- Flexibility: Being able to adjust and work in different areas of the classroom as needed.
- Dependability: Following the schedule and communicating if anything is needed.

### **QUALIFICATIONS**

Applicants must pass a Cori and Sori check as well as meet the qualifications of an EEC background check. This includes fingerprint approval by the State of Massachusetts.

**Send your resume and cover letter to:** [tvreeland@daltoncra.org](mailto:tvreeland@daltoncra.org) or  
Community Recreation Association, c/o Taylor Vreeland, Administrative Director  
400 Main Street, Dalton, MA 01226

*The CRA is an Equal Opportunity Employer*