



Community Recreation Association
400 Main Street • Dalton, MA 01226
413-684-0260 • daltoncra.org   

CRA JOB OPPORTUNITY – After School Staff

DATE: July, 2024
SUPERVISOR: Program Manager
HOURS: Monday-Friday (Flexible) afternoons, nights, and some weekends
CLASSIFICATION: Part Time

GENERAL SUMMARY

The CRA is a non-profit community house serving people of all ages in Central Berkshire with recreational, social, educational, cultural, and wellness programs. We are a small organization with a dedicated, hard-working, and supportive staff with a passion for our mission.

We are seeking highly motivated, professional, caring and hard-working staff who will provide assistance for after school programs including teen programs and our Kids Club program. You will have the opportunity to partner with the school, parents and a team to facilitate learning through passionate delivery of our high quality programs.

SKILLS, KNOWLEDGE, AND RESPONSIBILITIES:

- Program implementation: Ensuring programs run smoothly and safely, and that participants are engaged.
- Safety: Being aware of safety procedures and ensuring a safe environment for youth.
- Teamwork: Participating as part of a team to run quality programs, and helping out where needed.
- Flexibility: Being able to work in different programs at different locations (Kids Club program is located at the three CBRSD Elementary Schools and teen programs are located at the Youth Center, Dalton, MA)
- Dependability: Following the schedule and communicating if anything is needed.

QUALIFICATIONS

Applicants must pass a Cori and Sori check as well as meet the qualifications of an EEC background check. This includes fingerprint approval by the State of Massachusetts.

Send your resume and cover letter to: tvreeland@daltoncra.org or
Community Recreation Association, c/o Taylor Vreeland, Administrative Director
400 Main Street, Dalton, MA 01226

The CRA is an Equal Opportunity Employer